

	Ironwood	Aloeswood	Kilimanjaro Suite 10	Kilimanjaro Suite 9	Sagewood	Rosewood	Kilimanjaro Suite 8	Kilimanjaro Suite 7	African Ballroom Suite 20	African Ballroom Suite 90
Session # 1 10:40 AM - 11:30 AM	Current Year Scheduling: Common Scheduling Reports & Alternatives	Attendance: Setup Review & Best Practices	Food Service: Verification Selection & Direct Certification Process	S2Q Training Database Review amd SMS Cleanup	S2Q Migration: Data Clean Up Checklist for Finance	Payroll: Exploring Useful Features	General: Navigation Qmlativ	Time Tracking: Employee Groups	New Features & Roadmap - Qmlativ Student	One on One Q&A
11:35 AM - 12:00 PM	Opening Remarks:									
12:00 PM - 12:50 PM	Lunch: STAFF WILL DISMISS EACH TABLE									
Session # 2 1:00 PM - 1:50 PM	Current Year Scheduling: Tips & Best Practices	Attendance: Monitoring & Letters	Customization: Creating Fields to Use in Online Forms & List Screens	S2Q Security: Setup Overview for Student	S2Q Cleanup & What to do After Go Live	Payroll: Reissue Checks vs Void & Reissue	Budgetary: Using the Credit Card Feature	Time Tracking: Schedules	Parent Square	One on One Q&A
Session # 3 2:00 PM - 2:50 PM	General: Unlock the Power of Your Qmlativ Dashboard	Attendance: Absence Occurrence Feature & More	Customization: Custom Projects - Beginner	Grading: Student Profile - A Grading Journey	S2Q Migration: Data Clean Up Checklist for HR	Payroll: Troubleshooting - Why Isn't the Amount Correct?	Shaping the Future of Vendor Management in Qmlativ	Imports: 3rd Party - HR/Payroll	Bentek	One on One Q&A
Session # 4 3:00 PM - 3:50 PM	Graduation Planning: Getting Started	Discipline: Reports	Customization: Personalizing the Experience for My District	Grading: Transfer Courses	S2Q Payroll: Pay Schedules – What & Why Are They Needed	Payroll: Utilizing Defaults	Reporting: Data Mining - Finance	Process Management: A Beginner’s Guide	School Technologies	One on One Q&A
Session # 5 4:00 PM - 4:50 PM	Family Access: Setup & customize Experience	Discipline: Using Browses to your Advantage	Gradebook: Overview	MTSS: Overview - Observations, Referrals, & Interventions	S2Q Business: Expectations for Training and Go Live	Reporting: Data Mining - HR	Message Center: Notifications - Setup & User Preferences	Customization: Custom Projects - Beginner	New Features & Roadmap - Qmlativ Business	One on One Q&A
5:00 PM - Till	Networking Event									

	All Users	Student State Reporting	Student - Qmlativ	S2Q Business Migration Prep	Payroll - Qmlativ	Finance - Qmlativ	HR - Qmlativ	Vendor	District Led
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Session # 6 9:00 AM - 9:50 AM	Import Designer: Beginning Steps on Designing a New Import	Fee Management: Utilities & Year End Considerations	Qmlativ PIMS Overview	Future Year Scheduling: Building a Master Schedule	Comparison FIN: Accounts Payable: Invoice Entry/AP Run (SMS & Q)	Time Off: Settings & Codes Overview	Budgetary: Preparing for the New Fiscal Year	Position: Organization Charts	NSE Part 1	One on One Q&A
Session # 7 10:00 AM - 10:50 AM	General Tips & Tricks New Users	DistrictPulse	Spec Ed, Discipline and Attendance - Accurate Data Entry	Future Year Scheduling: Different Ways to Add Student Course Requests	ComparisonHR: Employee Management (SMS) and Position (Q)	Time Off & Payroll	Streamlining Invoice Processing in Qmlativ	Position: How Do Positions & Assignments Interact with Calendars?	NSE Part 2	One on One Q&A
Session # 8 11:00 AM - 11:50 AM	Import Designer: Updating Existing Records with Ease	Grading: Report Card Time!	Special Ed: Introduction	Future Scheduling: Utilizing Course Requests to Analyze Course Master	ComparisonHR: Payroll Comparison (SMS & Q)	Time Off: Advanced Troubleshooting	Budgetary: Using Expense Reimbursements	Position: Using Utilities	RevTrak	One on One Q&A
12:00 PM - 12:50 PM	Lunch STAFF WILL DISMISS EACH TABLE									
Session # 9 1:00 PM - 1:50 PM	Report Manager: Kickstart Your Reporting Adventure	Grading: Honor Roll, Rank & Reports	Student Services: Special Education, Section 504, and more	Future Year Scheduling: Run Analysis / Conflict Resolution	Comparison HR: Time Off Processing (SMS & Q)	Staff Planning: Setup	Budgetary: Account Module Reports	Position: Preparing for the New Year	Returning Verification	One on One Q&A
Session # 10 2:00 PM - 2:50 PM	MTSS: Watchlists - Using Data Points in the System	Graduation Planning: Troubleshooting & Maintenance	General: Year End - What? Why? When?	New Feature Deep Dive: Connecting Forms to Students: A New Level of Customization and Accuracy	Comparison HR: True Time (SMS) & Time Tracking (Q) Setup & Processing	Online Forms: Gathering Employee Information	Imports: 3rd Party - Finance	Reporting: Processing Lists - Reimagined!	Red Rover	One on One Q&A
		All Users	Student State Reporting	Student - Qmlativ	S2Q Business Comparison	Payroll - Qmlativ	Finance - Qmlativ	HR- Qmlativ	Vendor	District Led